

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

**School’s vision for engaging families:**

***What is Required:***

**Assurances: We will:**

Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the “School Parent and Family Engagement Plan” that describes how the school will carry out its required family engagement activities.

Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

Involve parents in the planning, review, and improvement of the Title I program.

Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.

Offer assistance to parents in understanding the education system and the state standards, and how to support their children’s achievement.

Provide materials and training to help parents support their child’s learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.

Coordinate with other federal and state programs, including preschool programs.

Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

1. **Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents**.

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| **Describe the method in which parents were involved** | Parent surveys were completed to collect input from families on how our school provides activities, trainings and materials to help their students succeed. Results of the parent surveys are reviewed by the SAC when developing our School Improvement Plan and our Parent and Family Engagement Plan. Using this data, the members of the SAC work with staff to determine how to use Title I funds to improve our school’s initiatives and reach our goals. |
| **Date of meeting to gather parent input for Comprehensive Needs Assessment** | February 28, 2021 |
| **Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan** | February 28, 2021 |

***\*Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.***

1. **Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate**.

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| **How were parents invited to develop or revise the compact?** | At our March 10, 2021 SAC meeting, we discussed, reviewed and revised our School Compact. |
| **Date of parent meeting to develop or revise the compact** | March 10, 2021 |
| **What communication methods will be used between teachers & parents as well as school & parents?** | Our main communication method will be the student planner. We’ll also communicate with our families by way of our school’s website, Facebook page, School Messenger phone calls and emails and flyers. |
| **Elementary schools are required to hold at least one face to face conference with parents. Explain your process?** | Each teacher will conduct face-to-face parent conferences in the Fall and Spring of the school year. All parents will be invited to attend in person; however, the teachers will be flexible to allow for virtual or phone conferences to meet the families’ needs. |

***\*A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.***

***\*Evidence of the input should be uploaded to Title I Crate.***

1. **Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

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| **What information is provided at the meeting?**  **How are parents notified of the meeting?** | Our annual meeting will be held in September 2021. We will provide families with general information regarding Title I, as well as a short presentation of the Title I program at our school.  Families will be notified of this meeting by a School Messenger phone call, our Facebook page, and a flyer will be sent home. |
| **Tentative date and time(s)**  **of the Annual Title I Meeting and steps taken to plan the meeting** | Our Open House/Annual Title 1 Meeting will be held on an evening in September 2021. We will provide brochures to the classroom teachers, as well as prepare a presentation for families to view. |
| **How do parents who are not able to attend receive information from the meeting?** | The Title I brochure and School Compact are sent home to any families who are not able to attend. We will also post the presentation on our school website for families to view. |
| **How are parents informed of their rights?** | We will send home the Parents Right to Know letter to all our families about their rights, as well as provide that information at our Annual Title I Meeting presentation. |

1. **Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.**

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| **Title III-ESOL** | Our ESOL Instructional Assistant builds strong relationships with families of ESOL scholars. Yearly plan meetings are scheduled with families to review each scholar’s ESOL plan. |
| **Title IX-Homeless** | A Students in Transition (SIT) Teacher is on campus two days a week to support our SIT students for reteach/intervention in Reading. |
| **Preschool Programs** | Our Early Head Start caregivers, Head Start teachers and Home Services Workers will work with administration to provide pertinent information, a calendar of activities and any other support needed to our families. Some activities include: coordinating meetings and home visits with parents and teachers, organizing monthly parent events, volunteer transition activities as students prepare to move from Pre-K to Kindergarten, etc. |
| **IDEA/ ESE** | Our ESE teachers and Student Services team work with parents to develop Individual Education Plans to meet the needs of their students. They also provide support in other areas, such as helping with transportation, medical needs, etc. |
| **Migrant** |  |
| **Other** |  |

1. **Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.**

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| **Allocation** | $3,000 |
| **Explain how these funds will be used this school year?** | These funds will be used to purchase student planners and to provide food and celebratory items for our quarterly family celebrations. |
| **How are parents involved in deciding this?** | Parents provide input throughout the year at our SAC meetings, as well as our parent survey. |
| **How did you document parent input?** | Parent input is documented through SAC meeting minutes and through summary of parent surveys. |

1. **Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.**

* **Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.**
* **Think of Family Engagement as a strategy to reach the goal of student achievement**
* **Offer workshops, events and/or meetings at flexible dates/times. (i.e., morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy-to-read format.**

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| **Building Capacity of Families** | | | | | | | | |
| SuP goals | Title/Description of Strategy | How will this impact student achievement? | When will this occur? | When applicable, indicate the services you will provide to families. | | | | How will this support learning at home? |
| Transportation | Meal | Childcare | Translation |
| 1.**Curriculium Areas** | Fine Arts Night, Winter 2022  STEM Night, Spring 2022  Camp Learn-A-Lot, Spring 2022  PascoSpeaks Presentations, Spring 2022 | Parents are given information regarding the math, science, and ELA standards and engage in activities with their children that address those standards. | Winter & Spring 2022, dates and time to be determined |  | X |  | X | Parents are given books and activities that they can use at home, as well as give them a better understanding on applying standards. |
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| 2. **Achievement Levels, Expectations and Assessments** | Embedded in grade level Parent Conference Nights | Teachers Provide parents with their child’s progress and ways to continue to assist them. | Ongoing |  |  |  |  | Provides parents with an understanding of how their child is doing with their academics and ways to help them. |
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| 3. **Progress Monitoring** | Parent Conferences | Teachers provide parents with their child’s progress and ways to continue to assist them. | Ongoing throughout the year, minimally each semester |  |  |  |  | Provides parents with an understanding of how their child is doing with their academics and ways to help them. |
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| **Other Activities** | Bingo for Books, 1/22  Valentine’s Dance, 2/22  Field Day, 3/22  Spring Fling 4/22  Kinder Celebration, 5/22  5th Grade Moving On, 5/22 | Positive home-school relationships result in the likelihood of student’s success. | Monthly events |  | X |  | X | Building positive home-school relationships increase the likelihood of student success. |
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| **Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.** | This information should be part of the Annual Title I Meeting  Parents receive information by way of family events, parent conferences, work and assessments being sent home and communication through flyers and the student planner. |
| **How will workshops/events be evaluated?**  **How will the needs of parents be assessed to plan future events?** | Families are asked to complete a survey providing feedback on ways we can improve and adjust future events. |
| **Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.** | We have a small population of ELL; however, we have a few staff members who speak Spanish who will come to events and/or provide materials for them. |
| **What are the barriers for parents to attend workshops/events and how do you overcome these?** | Timing; work schedules |
| **How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)** | We offer some morning events in which breakfast is provided. However, most of our family events are in the evening due to family work schedules. |
| **How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?** | Our events are accessible to all families and due to the set-up of our campus, it’s easy to get around for all. |

***\*These events should be included on the Data Collection Sheet for School Events.***

1. **Utilize strategies to ensure meaningful Communication**

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| **Describe the methods that will be used to ensure meaningful, ongoing communication between home and school** | We implement the student planner to increase consistent communication. We also utilize our school Facebook account, as well as our school website. We continue to utilize School Messenger to send reminders and important information. |

**8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.**

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| **Topic/Title** | **How does this help staff build school/parent relationships?** | **Format for Implementation: workshop, book study, presenter, etc.** | **Who is the audience?** | **Tentative Date/Time** |
| Parent Involvement Training | Provides information to our staff on all aspects of parent involvement as they begin the school year. | Presentation | All Staff | 8/2021 |
| Social Emotional Learning PD | Provides staff with knowledge and understanding around SEL and trauma-informed care to better relate and understand our families’ situations/backgrounds, specifically with the implantation of Conscious Discipline. | Training to engage our staff in information and activities around trauma-informed care. | All Staff | 7/2021 |
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**9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.**

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| **Location of Resource Center/Area** | **Person responsible for monitoring and updating Resource Center/Area** | **List a sampling of materials made available in the Resource Center/Area** |
| Front Office | School Secretary and Administration | Head Start Information, Title One brochure, SAC brochure, School Compact, flyers of events |

Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Drafts of PFEP’s are due to Title I Crate by April 14th, 2021.***

***\*Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.***

***\*A “Family Friendly” version of this plan should be distributed to families and uploaded to Title I Crate.***

*[[1]](#footnote-1)*

1. *(4/8/20)* [↑](#footnote-ref-1)