



Pasco County Title 1 School Level
Parent and Family Engagement Plan 2023-2024

Fox Hollow Elementary

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

What is Required:

Assurances: We will:

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- Involve parents in the planning, review, and improvement of the Title I program.
- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- Coordinate with other federal and state programs, including preschool programs.
- Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: _____ Jessica Pitkoff _____

Date: _____

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.

Describe the method in which parents were involved	Parents were invited to participate in the CNA, via an online survey posted on our school website and Facebook as well as a parent night hosted on 2/6/23. We sent out invitations, posted it on social media, and communicated through a connect ed call.
Date of meeting to gather parent input for Comprehensive Needs Assessment	2/6/23
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	2/6/23

**Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	Families were invited to participate in a school survey to provide feedback and to an afterschool meeting.
Date of parent meeting to develop or revise the compact	2/6/23
What communication methods will be used between teachers & parents as well as school & parents?	Facebook, School website, Flyers, Connect ED
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	We held parent conference nights throughout the school year for each grade level.

**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

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3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Parents are notified of the meeting through Facebook, School Messenger, and Flyers. At the meeting parents receive important information about Title 1, meet their child’s teacher, and learn about instructional standards and assessments. Parents will be notified via Facebook, school website, flyers, school connect.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	Our annual Title 1 Meeting and Open House was held on September 21 st .
How do parents who are not able to attend receive information from the meeting?	We post and send home the title one brochures to all families. We also make sure the brochures are available in our parent corner in the front office.
How are parents informed of their rights?	Parents are informed of their rights on the brochure and video that’s presented. The brochure is posted on the website as well.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	ESOL IA’s, District ESOL Parent and Family Engagement Teacher
Title IX-Homeless	Student in Transition Teachers, SIT Liaison, Social Worker
Preschool Programs	Head Start, Early Head Start, VPK
IDEA/ ESE	FDLERS, ESE Support Facilitators
Migrant	
Other	

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	
Explain how these funds will be used this school year	Funds will be used to engage families in curriculum nights (resources, take home items to support learning at home), parent conferences, food pantry etc.
How are parents involved in deciding this?	Parents were involved in deciding how funds would be allocated during our CNA and SAC meetings.
How did you document parent input?	CNA & SAC agenda

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

Building Capacity of Families								
SuP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.			How will this support learning at home?	
				Transportation	Meal	Childcare	Translation	
1. Grade level teachers will employ questions and tasks aligned to the benchmarks and tasks that require evidence-based responses.	High Impact Instruction	Increase student achievement on FAST & STAR assessments.	Daily	x	x	x	x	Families will learn strategies and be provided resources during Open House/Title 1 night, during parent conferences and during curriculum nights.

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2. Conditions for learning will be present across all settings.	Collaborative Culture	Student and staff engagement will increase as measured by the LIM measurable results assessment	3 x a year	x	x	x	x	Families will be provided weekly home school connections around the 7 Habits to improve and build family relationships.
3. Students share examples, explanations, solutions, and or methods will peers on grade level tasks.	High Impact Instruction	Increase student achievement on FAST & STAR assessments.	Daily	x	x	x	x	Families will learn strategies and be provided resources during Open House/Title 1 night, during parent conferences and during curriculum nights.
Other:								

Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Parents Are provided information regarding curriculum, achievement levels, progress monitoring and assessments during Open House/Title 1 meeting, parents conferences, and report cards.
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<p>How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?</p>	<p>Parent Surveys</p>
<p>Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.</p>	<p>An interpreter will be available along with handouts in Spanish as needed.</p>
<p>What are the barriers for parents to attend workshops/events and how do you overcome these?</p>	<p>Transportation is often a barrier, so we offer Zoom or phone conferences for families to attend and we also post all information on our website and Social media and send home flyers as appropriate.</p>
<p>How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)</p>	<p>We host a variety of meeting times that include before, during and after school hours to provide flexibility dates and times.</p>
<p>How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?</p>	<p>Meetings are held during the evening and afterschool hours well through phone communication and zoom as needed.</p>

**These events should be included on the Data Collection Sheet for School Events.*

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7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	School Website Facebook Emails School Messenger Parent Conferences
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Open House	Parents and students receive information about school expectations, curriculum, and how to support their children at home.	After School	All Families	9/21/23
Fine Arts Night Fall Festival Character Parade Curriculum Nights	<u>Family Engagement</u>	During & After school	All families	Dec. Nov. Oct. Ongoing
Parent Conference Nights		After school	All families	Ongoing
Great American Teach In		During	Students and families	Nov.

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front Office/Parent Involvement Coordinator	Sue Grigoli-Parent Involvement Coordinator Cheryl Furia-School Secretary	Access to a computer/internet Informational/educational flyers and brochures

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Principal: _____

Date: _____

Drafts of PFEP's are due in Title I Crate by April 14th, 2023.

**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*